



Australian Immigration  
and Trade Services  
Ltd Liability Co.

## Instructions to apply for an eTourist Visa (12 months) for Australia

An eTourist Visa (12 months) permits long term visits to Australia for up to 12 months.

An eTourist Visa (12 months) is designed for people to visit Australia for a holiday, sightseeing, social or recreational reasons, to visit relatives, friends or for other short-term non-work purposes. Work is strictly prohibited.

### **eTourist Visa (12 months) holders are generally permitted to:**

- travel to, and enter Australia on multiple occasions for 12 months from date of grant;
- remain in Australia for a period not exceeding 12 months from each date of entry into Australia; and
- study for up to 3 months in Australia.

In some circumstances, you may be granted a single entry only or the visa validity and stay period granted may be different from what you request in your visa application.

All applicants under the 18 years of age must demonstrate both parental consent and appropriate accommodation and welfare arrangements for the duration of their stay in Australia.

Condition 8503 "No Further Stay" may be applied by the Department of Home Affairs (Home Affairs). If condition 8503 is applied, your eligibility to apply for another visa while you are in Australia may be restricted. Condition 8503 may be waived in specified circumstances.

You must be outside of Australia when your application for an eTourist Visa (12 months) is lodged and decided.

Holders of the following passports may apply for this eTourist Visa (12 months) via our office:

Andorra	Austria	Belgium	Brunei	Canada	Denmark
Finland	France	Germany	Greece	Hong Kong (SAR PRC)	Iceland
Ireland	Italy	Japan	Liechtenstein	Luxembourg	Malaysia
Malta	Monaco	Netherlands	Norway	Portugal	San Marino
Singapore	South Korea	Spain	Sweden	<b>Switzerland</b>	Taiwan
United States of America	United Kingdom	Vatican City			

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## How to apply for an eTourist Visa (12 months)

Please send the following documents to AITS, Postfach, CH-3800 Interlaken:

1. **Completed and signed "Application for a Visitor visa-Tourist stream" (Form 1419)**
2. **Completed and signed "Advice by a migration agent" (Form 956)** Complete Q14 and sign declaration at Q24
3. **Proof of payment:** Payment of the standard service fee of **CHF 510.-** per application may be made in **cash** or at your local **Swiss Post office** or by **ebanking** to **PostFinance account 60-357890-1, IBAN CH41 0900 0000 6035 7890 1** in favour of AITS clients' account, CH-3852 Ringgenberg BE. Proof of payment (Empfangsschein/ Récépissé/ Ricevuta) or e-banking debit receipt (Zahlungsbestätigung/ attestation de paiement/ conferma de pagamento) must be provided with your application
4. **Photocopy of your passport page(s) showing identity, validity, date and place of issue** Your passport must be valid for the length of your intended stay in Australia. If you hold another passport, provide a photocopy of your other passport page(s) showing identity, validity, date and place of issue
5. **Photocopy of your valid residency permit (e.g. Swiss residency permit B/C) if relevant** valid for at least 3 months after your scheduled return from Australia. Should you hold a residency permit that will expire (eg



Swiss Residency Permit B), provide a letter from the relevant authority confirming your eligibility to apply for a further residency permit

**6. Written statement outlining your travel plans in Australia (in English)** including your planned arrival and departure date/s; your proposed travel itinerary in Australia; what parts of Australia you wish to visit and why; how will you travel within Australia; what kinds of accommodation will you arrange; what is your estimated travel/vacation budget and your intentions upon returning to your home country

**7. Evidence that you have sufficient funds to cover your proposed stay in Australia:**

- **Your bank account statement/s** that clearly identify name and address of the bank and account holder, show all transactions for the past 3 months and the final balance of the account/s
- **Your credit card statement/s** showing available credit card funds
- **Evidence of financial support by a friend/relative** Should someone else be providing financial support, send a copy of this person's bank account statement(s) identifying name and address of the bank and account holder, all transactions for the past 3 months and the final balance of the account/s; a copy of the identity pages of their passport/national identity card; and a written statement from that person confirming their relationship to you and the type of support they are willing to provide to you for the duration of your stay in Australia
- **Other evidence** eg, taxation records, official employment pay slips and/or evidence of other income

**8. Evidence of health insurance cover (worldwide)** for your intended stay period in Australia

**9. Evidence that your plans to visit Australia are genuine:**

- **An employee:** a letter from your employer in your home country stating your position, your salary, duration of employment, whether your employment is full time/part time/casual, approved leave for your intended trip to Australia, whether your leave is paid or unpaid and the date that you are scheduled to return to work
- **A student:** evidence from your school, college or university in your home country to confirm study leave or vacation
- **Self-employed:** evidence of business ownership
- **Unemployed:** copy of employment reference from your last employer, copies of your qualifications and recent CV. Please outline the opportunities for you to secure employment upon your return to your home country
- **Retired:** evidence of your retirement and pension entitlements
- **Visiting close family or friends:** a letter of invitation to visit plus evidence of their Australian citizenship or residence status in Australia

**10. An envelope with your name, address and a postage stamp** for the return of your notification of visa decision

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### **Additional documentation may be required in the following circumstances:**

- **Applications for children under 18 years of age** require additional supporting documents. Please contact our office for further instructions. Please note that it may take longer to finalise visa applications for applicants under 18 years of age and an additional service fee will apply.
- **If you are aged 75 years and over**, you will need to undertake a medical examination with a panel doctor in order to demonstrate that you are of good health and are fit to travel to Australia. Upon receipt of your visa application at our office, we shall provide you with further instructions in order to complete the medical examination with an appointed panel doctor. Please note that it may take longer to finalise visa applications for applicants aged 75 and over and an additional service fee will apply.
- **Character testing / Biometric/ Health testing with a panel doctor** may be required. Should Home Affairs require you to complete character testing / biometric / health testing, we shall provide you with further instructions on how to proceed. It may take longer to finalise visa applications where character / biometric / health testing is required and an additional service fee will apply.
- **Genuine Visitor Requirement** Home Affairs will assess the individual circumstances of your visa application to determine whether the purpose, duration and proposed activities in Australia are reasonable and consistent with "tourism". Home Affairs will also assess whether you hold or have access to adequate funds for your intended vacation. Should you require our assistance to prepare satisfactory and consistent supporting documents, an additional service fee will apply. If Home Affairs request additional documents and/or in the



event of non-routine processing, an additional service fee will apply. Please note that it may take longer to finalize visa applications where additional information is requested.

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Global visa processing times of Home Affairs indicates that 75% of *eTourist* visa applications are finalized within 4 weeks of receipt of a complete *eVisa* application by Home Affairs. It is our experience that complete *eTourist* visa applications of ETA eligible nationals prepared and lodged by our office are generally finalized more promptly.

Actual processing times of your application may vary depending on a range of factors including whether your application is complete, checking by external parties if required (health, character, national security), how promptly you submit additional information (if requested), surges in demand and peak periods . Please apply well before your proposed travel date. You should not finalise your flight arrangements until your visa has been approved.

An *eTourist* Visa will be linked electronically to the passport you provide with your application. You must use the same passport to travel to Australia.

Should your *eTourist* Visa application be approved by Home Affairs, you will receive a written notification of DIBP grant from our office. We incur no liability for financial loss or otherwise if *eTourist* Visa processing is delayed or your visa application is refused.

Please visit our website, [www.aits.ch](http://www.aits.ch) , for our Terms of Service and Privacy Policy. Your use of our website or payment of the standard service fee for AITS service/s will mean you accept the Terms of Service, which together with our Privacy Policy govern AITS's relationship with you. By using our website or paying the standard service fee, you are confirming that you understand and agree to these Terms of Service and have engaged the services of AITS. Links to the Consumer Guide of the Office of the Migration Agents Registration Authority (OMARA) are also available on the website. You acknowledge that you have had access to and the opportunity to read the Consumer Guide prior to making any payment to AITS.

