



*Australian Immigration
and Trade Services
Ltd Liability Co.*

Instructions to apply for an eStudent Visa (Under 18)

All applicants who have not yet turned 18 years of age and who studying in Australia for more than 3 months must apply for an eStudent Visa (Under 18) unless they are holders of an Australian or New Zealand passport.

Applicants who intend to study for less than 3 months may be eligible to apply for a tourist visa, depending upon visa requirements of the Australian education provider.

eStudent Visa (Under 18) applicants must be enrolled in a full-time course at an Australian school/educational institution that is registered with the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS).

Applicants under 18 years of age, must have acceptable arrangements for accommodation, support and general welfare for the duration of stay or until turning 18 (whichever happens first). Applicants must either live in Australia with parent/s or legal custodian; a relative over 21 years of age nominated by parents/legal custodian or welfare arrangements are approved by the Australian education provider.

eStudent Visa (Under 18) applicants are required to obtain permission from both parents and/or legal custodians in order to apply for a student visa. In the event that only one parent is able to provide consent, additional documentation will be required. Applicants who intend to live with a parent or legal custodian or a relative in Australia should contact us for further instructions.

Applicants for this eStudent Visa (Under 18) must hold a Confirmation of Enrolment (CoE) and a Confirmation of Appropriate Accommodation/Welfare Arrangements (CAAW) issued by the school/ education provider in Australia. Educational institutions generally issue a CoE and CAAW upon receipt of payment of their tuition fee. A holder of this eStudent Visa (Under 18) cannot arrive in Australia until the welfare arrangements commence. The date welfare arrangements commence is the welfare start date nominated on the CAAW by the education provider.

eStudent Visa (Under 18) applicants must hold compulsory Overseas Student Health Cover (OSHC) for the duration of the welfare period authorised on the CAAW or the visa stay period may be limited to the OSHC end date. A holder of an eStudent Visa (Under 18) cannot arrive in Australia until the OSHC start date.

All eStudent Visa (Under 18) applicants must have access to sufficient funds available for the duration of their stay in Australia.

Applicants for this eStudent Visa (Under 18) must be outside of Australia at time of lodgment by our office.

eStudent Visa (Under 18) holders are generally permitted to:

- travel to, and enter Australia upon the commencement of the approved welfare period as stated on the CAAW; and
- remain in Australia until welfare arrangements expire (as stated on the CAAW), or until visa expiry if an applicant turns 18 whilst in Australia.

An applicant's risk rating is determined by country of citizenship and education provider. An applicant's risk rating will determine the range of supporting documents required to apply for an eStudent Visa (Under 18).



How to apply for an eStudent Visa (Under 18)

Please send the following documents to AITS, Postfach 457, CH-3800 Interlaken:

1. **Completed and signed “Application for a student visa” (Form 157A) including additional questions**
Both parents or legal custodians must sign all declarations
2. **Completed and signed “Advice by a migration agent” (Form 956)** Complete Q14 and both parents or legal custodians to sign declaration at Q24
3. **Completed and signed “Consent to grant an Australian visa to a child under the age of 18 years” (Form 1229)** Both parents or legal custodians must complete details and sign the declaration at Q3 and Q4. Signatures of Form 1229 must match signatures in documents of identity
4. **Proof of payment:** Payment of the standard service fee of **CHF 950.-** per application may be made in **cash** or at your local **Swiss Post office** or by **e banking to PostFinance account 60-357890-1, IBAN CH41 0900 0000 6035 7890 1** in favour of AITS clients’ account, CH-3852 Ringgenberg BE. Proof of payment (Empfangsschein/ Récépissé/ Ricevuta) or e-banking debit receipt (Zahlungsbestätigung/ attestation de paiement/ conferma de pagamento) must be provided with your application
5. **Confirmation of Enrolment (CoE)** for each registered course issued by your Australian education provider/institution
6. **Confirmation of Appropriate Accommodation/Welfare Arrangements (CAAW)** issued by your school/ education provider in Australia
7. **Bank account statement/s** that show sufficient funds to cover travel expenses, living costs (note annual living costs are AUD\$21,041) and course fee/s available for the duration of stay. Bank account statements should clearly identify name and address of the bank and account holder, show all transactions for the past 3 months and the final balance of the account/s
8. **Evidence of pre-paid fees** for your return flight, tuition fee, home-stay fee and/or letter of offer from travel/education agent identifying fees (if available)
9. **Certified copy of applicant’s passport page(s) showing identity, validity, date and place of issue.** The passport must be valid for the length of the applicant’s intended stay in Australia. If the applicant is the holder of second passport, provide a photocopy of the passport page/s showing identity, validity, date and place of issue. The photocopy of the applicant’s passport(s) must be certified as a true and correct copy of the original document by a practising lawyer, notary or authorised person in your home country. The certification clause must be in English
10. **Certified copy of applicant’s parents’ (or legal custodians’) passport page(s) or national identity card** showing signature, identity, validity, date and place of issue. The photocopies of your parents’ or legal custodians’ passports or identity cards must be certified as true and correct copies of the original documents by a practising lawyer, notary or authorised person in your home country. The certification clause must be in English
11. **Certified copy of applicant’s birth certificate.** The birth certificate should include full names of both parents. If your birth certificate is not in English, contact your local government office and request the multiple language version of your birth certificate. The photocopy of the birth certificate must be certified as a true and correct copy of the original document by a practising lawyer, notary or authorised person in your home country. The certification clause must be in English
12. **Evidence of change of name** If you have changed your name, certified copy of document/s verifying the name change (marriage certificate, deed poll)



13. **Copy of your flight details** (if available) or a short note advising when you intend to leave your home country for Australia
14. **An envelope with your name, address and a postage stamp** for the return of your notification of visa decision
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Additional documentation may be required in the following circumstances:

- **Low risk rating applicants based upon citizenship and education provider.** Streamlined evidentiary requirements will generally apply to low risk rating applicants. Additional information about your identity, education/work history, financial capacity, travel history and/or English language proficiency level may be required. An additional service fee will apply.
 - **Higher risk rating applicants based upon citizenship and education provider.** Higher risk rating applicants will generally be required to submit evidence of identity, education/work history, financial capacity, travel history and/or English language proficiency level. Please note that it may take longer to finalize visa applications of higher risk rating applicants and an additional service fee will apply.
 - **Evidence of sole custody/parental authority.** eStudent Visa (Under 18) applicants are required to obtain permission from both parents or legal custodians in order to apply for a student visa. In the event that only one parent is able to provide consent, additional documents are required and an additional service fee will apply.
 - **Evidence of welfare arrangements for applicants under the age of 18 years with parent, legal custodian or relative.** Applicants under the age of 18 must have acceptable arrangements for accommodation, support and general welfare for the duration of student visa or until the applicant turns 18 (whichever occurs first). Additional documents and forms are required and an additional service fee will apply.
 - **Character testing / Biometric / Health testing with a panel doctor** may be required. Should Home Affairs require you to complete character testing / biometric / health testing, we shall provide you with further instructions on how to proceed. It may take longer to finalise visa applications where character/ biometric / health testing is required and an additional service fee will apply.
 - **Genuine Temporary Entrant requirement** Home Affairs will assess the individual circumstances of your visa application to determine whether a temporary stay in Australia is intended and whether your proposed course of study is relevant to past education/employment and future career prospects in your home country. eStudent Visa applicants may be required to demonstrate personal circumstances in your home country, potential circumstances in Australia, the value of the course to your future and your immigration history. Should you require our assistance to prepare satisfactory and consistent supporting documents/statement, an additional service fee will apply. If Home Affairs request additional documents and/or in the event of non-routine processing by Home Affairs, an additional service fee will apply. Please note that it may take longer to finalize visa applications where additional information is required.
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Home Affairs's global visa processing times indicates that 90% of eStudent visa applications are finalized within 50 days of receipt of a complete eVisa application by Home Affairs. It is our experience that complete eStudent visa applications of low risk rating applicants prepared and lodged by our office are generally finalized more promptly.

Actual processing times of your application may vary depending on a range of factors including whether your application is complete, checking by external parties if required (health, character, national security), how promptly you submit additional information (if requested), surges in demand and peak periods. An application for an eStudent Visa can be lodged 4 months prior to commencement of a course. Please apply well before your proposed travel date. You should not finalise your flight arrangements until your visa has been approved.



An additional service fee will apply if you request our office to liaise with Home Affairs to request priority/urgent finalization of your visa application.

An eStudent Visa will be linked electronically to the passport that you provide with your application. You must use the same passport to travel to Australia. Once an eStudent Visa is granted, it is generally not possible to enroll in a new course with a different duration and/or level of qualification or to change your education provider.

Should your eStudent Visa application be approved by Home Affairs, you will receive a written notification of visa grant from our office. We incur no liability for financial loss or otherwise if eStudent Visa processing is delayed or your visa application is refused.

Please visit our website, www.aits.ch , for our Terms of Service and Privacy Policy. Your use of our website or payment of the standard service fee for AITS service/s will mean you accept the Terms of Service, which together with our Privacy Policy govern AITS's relationship with you. By using our website or paying the standard service fee, you are confirming that you understand and agree to these Terms of Service and have engaged the services of AITS. Links to the Consumer Guide of the Office of the Migration Agents Registration Authority (OMARA) are also available on the website. You acknowledge that you have had access to and the opportunity to read the Consumer Guide prior to making any payment to AITS.

